

Herndon Middle School PTA - Volunteer Form



We want **YOU** to help Herndon Middle School be a better place! Get involved with your child's education! Let us know what it is you are interested in and where you can help.

If you have any questions, please call:

Amy Peterson (703-430-3968, Jr_ab_peterson@hotmail.com)

Basketball game in Spring – Chairperson needed for annual game against Langston Hughes Middle School in March or April

Book Fair – Help with annual December Book Fair –flex. day hours

Career Fair – Help with this new event for fall 2007 to be held in October – need volunteers to help set up/assist during the fair/take down

Clinic – help with vision/hearing screening (usually in October) and on an as needed basis – flexible day hours

Hospitality – Donate baked goods and other goodies, and when needed, work events for various occasions during the school yr.

Landscape – Committee will assist in maintaining the plants and beds around the School – flexible day/weekend hours

Library – help with shelving books weekly, biweekly or monthly – flexible day hours

Magazine Drive – Help with this important HMS fundraiser (Sept/Oct 2007) – Flexible daytime hours

Newsletter – Committee will assist with copying and folding the bi-monthly HMS/PTA newsletter – flexible hours

Office – Help occasionally with office coverage of phones, do Admin. Work/copying/collating

Picture Day – help with yearbook pictures (usually in October) – flexible day hours

Reflections – Assist with this National PTA sponsored contest held in the fall – flexible day/evening hours

Touching Bases – we are in need of 7th/8th grade parents to assist the coordinator with twice-yearly program of “mini” teacher conferences. Serve as timekeepers and help with traffic control. Held in November and March.

8th Grade Recognition – 8th grade parents needed to help with the end of the year dance.

Name: _____ Day phone _____

Email: _____ Evening phone _____

Student name/team/grade: _____

Days/Times Available: _____

Volunteer Preferences: _____

Put this form in an envelope marked HMS PTA Volunteers and leave it in the office or mail to 901 Locust Street, Herndon, VA 20170